

HOU/871/02/2020
Consulate General of India
Houston

Subject: Tender for Installation and maintenance of Security Alarm System at Consulate General of India, Houston and Residence of the Consul General of India.

The Consulate General of India, Houston invites sealed Technical & Financial tenders from eligible firms for Installation and maintenance of Security Alarm System at Consulate General of India, Houston (Chancery), 4300 Scotland Street, Houston, TX 77007 & Residence of the Consul General of India.

2. The tender documents can be downloaded free of cost from the following websites:

<http://www.cgihouston.gov.in>
<https://eprocure.gov.in/epublish/app>

3. The tender should be submitted in two sealed envelopes (one for Technical bid another for Financial bid) superscripted "**Tender for installation and maintenance of Security Alarm System at Consulate General of India, 4300 Scotland Street, Houston, TX 77007 & Residence**" addressed to the **Head of Chancery, Consulate General of India, Houston at 4300 Scotland street, Houston TX 77007**, and must reach on or before **22nd November 2024 (Friday) by 1600 hrs**. Bids may be hand delivered or send by post at the aforementioned address so as to reach on or before the prescribed date and time. Consulate will not be responsible for any postal delay.

4. The Consulate reserves the right to reject any or all bids/offers without giving any notice or assigning any reason thereof. The decision of the Consulate in this regard will be final and binding upon the bidders.

5. Queries, if any, may be addressed to admin at email ID- **trade.houston@mea.gov.in**.

| Sl.no. | Key Event | Dates |
|--------|---|--|
| 1) | Last date for submission of Bids | 22nd November 2024 by 1600 hrs |
| 2) | Date of opening of Technical Bids (Participant bidder or their representatives may wish to be present) | 25th November 2024 by 1100 hrs |
| 3) | Date of opening of Financial Bids; only those tenderer qualifies the Technical bid (Participant bidder or their representatives may wish to be present) | 25th November 2024 by 1500 hrs |
| 4) | Venue for opening of Technical & Financial Bids | Multi purpose Hall, 4300 Scotland Street, Consulate General of India, Houston, Texas, 77007 |


(Prashant K .Sona)
Head of Chancery

**Consulate General of India
Houston, Texas, USA**

NOTICE INVITING QUOTATIONS

Sealed quotations (two bids system: Technical bid & Financial bid) are hereby invited by the Consulate General of India in Houston from approved and eligible contractors or experienced firm **to install and maintain Security Alarm System at Chancery building, 4300 Scotland Street, Houston, TX 77007 and Residence as per the scope of work.**

2 The Consulate is not obliged to accept any tender submitted by the Tenderers.

Conditions

Tenderers must submit the following together with the Tender documents:

- a) Information to show the company's experience for installation and maintenance of Security Alarm System at Chancery building, 4300 Scotland Street, Houston, TX 77007 and Residence (such as company brochure, appointment list & reference letter etc).
- b) Service commitment. - A detailed statement to show the company's planned efforts in delivering Security Alarm System installation and maintenance to the Building at the highest standard.
- c) Government Approval and Permission certification (if any).
- d) The tender should be submit in two envelopes; one Technical Bid and other Financial Bid
- e) The Contract shall be for a term of 3 year from the date of award of work. Either party can terminate the Contract by giving another party three months written notice.

Scope of Work

The scope of the work shall cover the entire area of both buildings for **security**. All Tenderers are advised to understand the Building's layout carefully before submitting Tender. Tenderers may contact for prior appointment for inspection of buildings through email: trade.houston@mea.gov.in.

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